

Reservation Agreement Colon Community Park Pavilion

Date(s) requested _____ Time: _____

Rental of the **Whole Pavilion** - Includes use of all picnic tables within the pavilion
____ \$100 per day

Rental of **Half of the Pavilion** Includes use of half of the picnic tables within the pavilion
____ North Bay \$70 per day ____ South Bay \$70 per day

Rental of **Bordner Park Gazebo or Colon Community Park Gazebo** \$25 per day
(circle one)

As a representative of the _____

I have reviewed this document and the Colon Community Park and Pavilion Rules. Our group agrees to abide by them.

Please sign and return this agreement with your payment to The Village of Colon.

Signature _____ Date _____

Print Name _____ Phone _____

Address _____

Reservations are not confirmed until payment and a signed agreement have been received by the Colon Village Office. Dates are reserved on a first come, first serve basis.

Reservation fees for non-profit organizations such as churches and schools will be waived.

Your reservation is for the pavilion and tables within and **does not** allow exclusive use of any other park facilities (playground, restrooms, etc.) These facilities must remain available for public use.

Reservations are made at the Colon Village Office 269-432-2532
P.O. Box 50, Colon, MI 49040

Office hour are Monday - Thursday 9:00 - 5:00 Friday 8:00 - 4:00

An outside drop box is available on the handrail.

10/30/19

office use only

Amount received \$ _____ Date payment received _____

COLON COMMUNITY PARK & PAVILION RULES

1. Park hours are dawn to dusk unless pre-approved by the village president; however, the park restrooms will be closed at or around dusk or at such time the Colon Police Department is available.
2. All vehicles, including horse drawn, must be parked in the parking lot and may not be parked on the grass or any other park area. Overnight parking is not allowed in the park area.
3. Alcohol is not permitted throughout the park.
4. Smoking is not allowed in the pavilion, restroom, or other park structures.
5. Grills, of any kind, are not allowed in the pavilion.
6. Fireworks or bonfires are not allowed in the park.
7. Glass beverage containers are not allowed in the park.
8. Skateboarding or riding of bicycles is not allowed in the pavilion.
9. All pets in the park must be on a leash and owners are responsible for cleaning up after them.
10. The use of tape, nails, thumbtacks, push pins, and staples to attach signs or decorations to the park pavilion, tables, trees, or shrubs surrounding the area is not permitted. Also, glitter, confetti, or table sprinkles may not be used in the pavilion or park area.
11. Permanent installation of signs, decorations, or plantings is only allowed with the express permission of the Colon Community Park Board.
12. Picnic tables may not be removed from the pavilion. Picnic tables may be rearranged for an event, but must be moved back to their original position when finished. Also, picnic tables must be carried, not dragged.
13. Facilities must be returned to their original condition: picnic tables wiped down, trash picked up and placed in trash containers, and all decorations taken down.
14. NO individuals, organizations, or business may sell food, drinks, services. Or merchandise in the park without express written permission of the Village President.