

COLON VILLAGE COUNCIL

Village Hall

REGULAR MEETING – OCTOBER 12, 2021

Meeting Call to Order: at 7:00pm – Pledge of Allegiance was spoken.

Present: Dick Delp, Jodi Gross, Eddie LeBoeuf, Marilyn McManus, Michael Malmborg, Linda Norton, Sharon Craun.

Also Present: Chief Mark Brinkert, Billi Farrand, Jim Weinberg, Matt Barrett, Kathy Pangle, Ed Bell, RA Kuhlmann, Dan Earl, David Senkewitz, Rob Thall (Village Attorney), Shawn Wayne, Brad Lewis (Wisp).

Approve Consent Agenda-

1. Approval of Agenda – J. Gross made a motion to approve the agenda as presented. Seconded by D. Delp. Motion passed.
2. M. McManus made a motion to approve the Consent Agenda to include minutes from Council Meeting of September 14, 2021, with correction. Seconded by L. Norton. The motion carried.
3. M. McManus made a motion to approve the payment of September 2021 bills in the amount of \$94,998.92 and payroll in the amount of \$46,159.87. Seconded by L. Norton. The motion passed

Public Comment:

1. Dan Earl wanted to know where we are regarding replacing J. Weinberg as DPW Supervisor? We are coming into fall with leaf pick up and snow removal. As a businessman he knows how hard is to hire anybody to do anything.

Monthly Reports

1. Department of Public Works – report as presented
 - a. Would like to hire Jeff Guiter to help with leaf pick up again this year.
 - i. L. Norton made motion to hire Jeff Guiter to help with leaf pick up as a part time employee with no benefits. Seconded by D. Delp. The motion passed.
 - b. Would like to get the approval to crush the concrete at the composting site. He would also like to raise the price from 12 per ton to 17 per ton.
 - i. E. LeBoeuf made a motion R. Smith to crush the concrete not to exceed \$30,000.00 and to raise our price per ton to \$17.00 with a minimum of \$20.00 per sale. Seconded by D. Delp. The motion passed.
 - c. The truck that we are replacing has 93,000 miles on it. E. LeBoeuf asked what size the truck was that was being replaced and J. Weinberg replied ¾ ton. S. Craun asked J. Weinberg to tell her again once we get the new truck in, would we then take sealed bids for the old truck that will be sold. J. Weinberg replied yes. S. Craun asked who would advertise that, would B. Farrand? J. Weinberg replied that would be a good idea. S. Craun asked how we go about advertising it? J. Weinberg said Craigs List. Once the sealed bids come in, is it the highest bid that gets the truck? Who opens the sealed bids? A council member and DPW supervisor.
 - d. M. McManus asked J. Weinberg if any of the sidewalks have been done this year. J. Weinberg said no, M. McManus should we do that this year? J. Weinberg said the work that he has had approved earlier this year will possibly be done in October or November if the weather holds up. That's how far the concrete contractor is out. He is planning on the railing on the south side of E. State St. near Fab Magic and a section of sidewalk on the southeast side of Palmer Ave. coming towards E. State St.

2. Police – report as presented
 - a. We had one person apply for the crossing guard position, Becky Lilly. Done everything he could on a background check, and she came out very well. I expected to hear on the drug screen but has not. Would like to get approval to hire Beck Lilly, provided that the drug screen comes back negative. Once it is back, there is a five-day training period. Which is 10 times crossing before being released to do it on her own.
 - i. E. LeBoeuf made a motion to hire Becky Lilly pending her drug screen at a rate of \$10.50 per shift no benefits. Seconded by M. Malmborg. The motion passed.
 - ii. S. Craun asked a question about seeing something about a minimum in the morning a minimum in the afternoon. M. Brinkert replied we go by shifts not hours. Morning shift is 7:20 – 8:00am and afternoon shift is from 3-3:30 pm. B. Lilly said it didn't matter rain, heat, snow it didn't matter she wanted the job.
 - b. Any question on the monthly report.
 - i. D. Delp asked if the flagpole had been fixed? M. Brinkert said that Farrand's Flat Work replaced it for us pending a bill. B. Farrand stated there was no bill. Flagpole company replaced the damaged pole for no fee to the Village.
 - ii. M. Malmborg asked if he had heard from the insurance about the Weather Siren? M. Brinkert said that no we haven't got it replaced yet. It's circuit board with a chip, we are hoping by spring. S. Craun asked if it was likely that the insurance company would cover it. M. Brinkert said he doesn't know how much it is and is sure we have a deductible.
3. Office Manager – as presented
 - a. We did send our letters to our residents who applied for NEP 5 explaining that due to unforeseen circumstances we are unable to do it at this time. We cannot use the money from NEP 6 for NEP 5 residences. If we receive another grant, then they will be considered first if they are still in need of help.
 - b. Sent out letters to residence in the targeted area for NEP 6.
 - i. E. LeBoeuf asked about NEP 6 what the NEP 6 grant was used for. B. Farrand explained that it was the same as NEP 5 (Neighborhood Beautification Grant). With NEP 5 there was not targeted neighborhood and most of the applications came from the eastside of town. NEP 6 we had to have a target area, which is Maple St., Elm St., Edwin St., and the side street between. The income level was raised. Just got notification about NEP 7 and a MOD grant. E. LeBoeuf wanted to know who determines which candidates are eligible. B. Farrand said there is a committee that was formed after NEP 4. It supposed to go by the lowest income, no blights, no delinquent taxes or water/sewer, must have homeowners' insurance, if renting must have renters insurance also with a signed lease and all work has to provide curb appeal.
 - ii. Council Members and Village employees do not qualify.
 - c. Audit is done. Act 51 and F65 reports have been submitted.
 - d. Blue Cross and Blue Shield renewal rates are going up 3.28%
 - e. Talked about Section 19 which will be covered more in the next month's meeting.
4. Fire board – presented by Marilyn McManus
 - a. Meeting October 13, 2021. Meeting for September was presented at the September council meeting
 - b. Had a meeting with Lifecare Ambulance Service representative about the response time that the Rescue Squad is having with the response time Lifecare. Lifecare is in the same situations that most businesses are in. Not being able to hire enough people to operate their vehicles. They are working on some solutions and trying to come up with solutions and have not yet.
5. Lake Board – presented by Ed Bell

- a. Last meeting was September 11, 2021, and at that time there was a E-coli warning. Been pulling samples to monitor and trying to track the location on where the E-coli is entering the lake. Agriculture, animal, or population seepage coming thru. Trying to pinpoint the location by pulling samples. Pulling samples from different locations and sending them out. There are high counts coming in Little Swan Creek that comes from Matteson Lake. Comes in thru the channel between Long Lake and Palmer. Palmer also has high E-coli from time to time and is continuing to monitor that. Got the Health Department involve. Had a meeting with them. The reason for that is because of the several counties involved. Hillsdale, Branch and St. Joseph Counties Health Department working on this with us. When it gets to a high percentage or a warning situation then they can come in and we can get help from them. Funding is almost non-existing. We can pinpoint a source and then the Health Department will help us and take charge and tell us what to do. We are just going to monitor and if the count goes way down where it's not a warning, we'll just leave it and pick it back up in the spring.
 - b. If there are high warnings it will be on www.colontownshiplakeboard.com.
 - c. M. McManus asked if the Lake Board was able to remove the trees from the lake? E. Bell said that was a sore subject (joke). The lake board doesn't have anything to do with the trees in the lake. M. McManus said that some fell in from the storm and they are still floating around, and E. Bell said yes. Some that fell in on the shore are the property owner's responsibility.
6. Planning Commission – presented by Eddie LeBoeuf (K. Kuhlmann (Chair) not present)
- a. Minutes were passed out from last meeting, other then talking to Dave Senkewitz and moving to recommend him to the Planning Commission we have been working on our way thru our zoning ordinance. We looked over language for our new districts we are creating, one of the four that are being created. Made a lot of progress on that we are going to approve that language as soon as they can get ahold of Doug Kuhlman (Zoning Administrator). Still trying to reach out to him. E. LeBoeuf stated that he talked to Kurt Kuhlmann today and we would like you to please reconsider having Nathan Clipfell on the Planning Commission. E. LeBoeuf also spoke to Nathan, and he is willing to do it. He said he would be honored to do it. E. LeBoeuf said he would be beneficial; he is a hard worker and a very bright kid and that would give us a full Planning Commission. That it would be better having an odd number of people instead of an even number when it came to voting.
 - b. We could get appointments out of the way with this report right now and cross it off. M. Malmborg asked if we wanted to do this now or wait until? S. Craun said wait. S. Craun said that she didn't see anything about adding Nathan to the agenda. S. Craun said we will wait, and Dave Senkewitz is under new business.
 - c. E. LeBoeuf said that was his report and if anybody wanted to make a motion to include Nathan. M. Malmborg said that he would make a motion to include Nathan. S. Craun said that we are not voting on that right now. J. Gross asked if Nathan needed to resubmit a letter of intent? E. LeBoeuf said that the Planning Commission already made a recommendation, we reaffirmed that in our last meeting. L. Norton made a comment that it was voted down during the last meeting. E. LeBoeuf said that the chair (K. Kuhlmann) isn't here and asked me to ask you, the council, to reconsider. He would be helpful to the planning commission.
7. Colon Community Park – presented by J. Gross
- a. Nothing to report.
 - b. M. McManus asked if the restrooms at the park have been winterized and closed for the season yet. J. Gross said that she didn't think that they have been winterized yet and they are planning on closing them after Halloween. J. Weinberg confirmed that they have not been closed yet. D. Delp suggested when we shut the Community Park down that we put a sign out there letting people know that the

restrooms are closed. J. Weinberg said that we have, and people have taken it down or the wind blows it away. We have tried several different signs.

8. DDA Committee – RA Kuhlmann presented an oral report
 - a. The photo contest was quite a success as far as having quite a few people come thru town. Was disappointed that more businesses weren't open that we placed photos in. Hoping that if we do this again next year that these businesses will stay open. The whole purpose of this was to get more people into these businesses. It went well
 - b. R. Kuhlmann wanted to thank Curly's for letting the DDA headquarter there. It was quite successful for their business because they were open. That has ended now.
 - c. Congratulations to Annette Thornton for winning with the sunset picture that was displayed at Hemel's Chevrolet. Some of the pictures are still in business, we are trying to get the photos back. Which is hard when the businesses are not open to get the photos back. We are working on it though.
 - d. We had a meeting scheduled for tonight right before this meeting and had to cancel due to five out of eight members not being able to make it. We would like to reschedule that meeting for Oct 26th, 2021 @ 5:30pm at the Village Office.
 - e. We are moving ahead and have the application in with the MSU. We haven't heard anything back from them yet.
 - f. We've been in contact with Circa, who is doing our website, several times they have come down and looked around the community and are coming up with a lot of good ideas for us. They sent us different archetypes. How we want Colon advertised, what we want our community to be. We have been looking through those and brainstorming. How do we want to brand Colon? We want to include everything. That is what we are doing with Circa. We are progressing.
 - g. R. Kuhlmann asked M. Malmborg if he could think of anything else. He mentioned that he thought Circa was coming back down in November 2021 and R. Kuhlmann said yes.
 - h. E. LeBoeuf stated that last month she spoke of someone from Cassopolis MI coming down. R. Kuhlmann said yes, they haven't been able to get in contact with her yet. Possible next month. S. Craun asked R. Kuhlmann about the number of people in Cassopolis because the number she came up with was more then what Colon has. R. Kuhlmann said that Cassopolis has about 1,800 people.
 - i. S. Craun wanted to say thank you for the pictures and it was enjoyable walking around and looking at the pictures. S. Craun also agreed it would have been nice if more businesses were open and you could of went in and chatted with the business owners and see what more they would like to see. She thought it was very nice. Just wanted to see more businesses open.
 - j. D. Earl suggested the DDA comes up with a better way to notify the businesses. D. Earl received three calls tonight stating that they didn't know there was going to be a meeting. He didn't even know about the meeting. R. Kuhlmann said it was posted. M. Malmborg said that we do need to do more than the Facebook post. D. Earl said not everyone has Facebook. M. Malmborg said it's also on Colonmi.net web page. D. Earl thinks a message to all business owners would be fairly easy also. R. Kuhlmann said that they can do that. S. Craun said something like a group text. M. Malmborg said an email list. R. Kuhlmann said that she thinks they have a Chamber list with all the business emails on it. If we send it out like that, would he receive it and D. Earl said yes. R. Kuhlmann said that's how they will do it.
 - k. S. Craun wanted to thank the DDA again for their effort with the businesses, it was a nice gesture. It was a lot of fun to walk around and look at the pictures.
9. Blight Report – as reported.
 - a. S. Craun said I do also have this further down on the list. I do see it on this blight report. We do have an issue with 521 Romine St. "The property in currently in the process of foreclosure by the finance company. The person living there states he is being evicted and he will not be doing anything to fix the

property. A violation was sent to the finance company, and we are waiting a response.” S. Craun said that it’s been a while because she’s known about it for a little while and what concerns her is stage of foreclosure is it in. It could be even longer. M. Brinkert said that he didn’t think anyone was living there. S. Craun said when she went by there and there was a truck there. She didn’t know who it belonged to. M. Malmborg asked if the tree was attached to the house and S. Craun said that the tree was on the front portion of the house. M. Brinkert stated that we are still dealing with a foreclosed home that was sold to another bank that has not gone on the county’s record that we have had to mow twice this year. It hasn’t got caught up to find out who actually owns the home. M. Brinkert called the bank that they thought it was, they sent him to the mortgage application department and thought he wanted to get a mortgage and M. Brinkert said no, I want to talk about a mortgage that you have on a property in our village. M. Brinkert stated its difficult to find out information.

- b. S. Craun said that she was just going to cross 521 Romine St. off her list. She was sure what we were going to do with the tree damage, where that falls on responsibility. Is it something that the Village will have to take care of, or do we let the bank or whoever owns it take care of it? M. Brinkert said if we go under the international maintenance law then we would have to take care of it. M. Brinkert stated that he did not know the legality of going on and removing things. If that would open it up to further things. M. McManus asked if it was a Village tree that fell on the house. Both S. Craun and M. Brinkert said that they did not believe that it was a Village tree that fell on the house.

10. Zoning Report – as reported.

- a. S. Craun said that she will be meeting with the Zoning Administrator and the other inspectors shortly and will report next month about that. E. LeBoeuf asked what the date was on that because he thought that Doug Kuhlman (Z.A.) wanted to meet by zoom because Doug invited him to the meeting. S. Craun said yes on the zoom, but the meeting has been rescheduled and she did not know the date yet. Doug is waiting to hear back from one of the inspectors. E. LeBoeuf asked S. Craun to send him an email on the new date and time.

11. Other committee Reports

- a. S. Craun thought that Tyler Sutkowi was going to be at the meeting. He was not. S. Craun also stated that there was going to be a Water/Sewer committee meeting on October 13 @ 5pm.

Unfinished Business-

1. Handbook Review-

- a. The Personnel Committee has been going over the Employee Handbook and it was suggested that the committee forward the handbook to the Village Attorney for review. They had discussed some changes but thought it would be a good ideal to send it to the attorney for review. S. Craun reached out to Rob Thall (who is in the audience) and he gave a price of approximately \$1,000.00 to review the Village Employee Handbook. S. Craun would like the council to consider that, that way Rob Thall can go thru it and give his recommendations and make sure everything is legal and in our best interest. He can also advise us on things that we may need to change and following everything that we should be following in the handbook. D. Delp asked if we needed a motion on this and S. Craun said yes, its \$1,000.00 to have Rob Thall review it.
 - i. D. Delp made a motion to allow Rob Thall (Village Attorney) to review the Village Employee Handbook and suggest any changes that we should make not to exceed \$1,000.00. Seconded by M. Malmborg. Motion passed.

2. Rob Thall-Village Attorney-Marijuana Ordinance

- a. R. Thall came this summer to talk about ordinances. The meeting was cancelled due to a Covid outbreak. He was able to talk to the people that were here about the ordinances, but he is happy to be back to go

over what he had drafted. He took what had been done and tried to simplify it. If you're going to move forward on something like this, I always want it to be a simpler process rather than a more complex process. You're more likely to follow that process and not mess up. Try to keep it as basic as possible but still covering the Village for what needs to be done. What R. Thall has for the Village is two things.

- i. Licensing Ordinance that would be adopted by the Village Council
 1. What we are looking at is Medical Marijuana Facilities. In Michigan you have Medical Marijuana Facilities, which is older statute that was put in by voter initiative. Later, more recently 2018 Adult Use Facilities.
 2. This is looking at Licensing Medical Facilities in your municipality. It does not open it up for Adult Facilities. There are five different facilities that you can license.
 - a. Growers
 - b. Processors
 - c. Secure Transporters
 - d. Provisioning Centers
 - e. Safety Compliance Facilities
 3. If the Village wants to do this. You can designate which ones you want to allow in the Village and how many of each type of facility you want to allow in the Village. It's completely within the Village control if you're opening things up to open it up to whatever degree and whichever type of facility you want to open it up to.
 4. Interested parties would come to the Village and the Village would have in place an approved application. The applicant would pay a \$5,000.00 application fee. You would do a background check on the applicant and then it would come to the Village Council to consider if it's within the numbers that you allowed for and types that you allowed for.
 5. Application is good for 12 months. It may be extended if they need more time. Sometimes they get the license and hold on to them and then try and sell them to someone else. If the village is going to do this, then they want people who are going to come in and do what they say they are going to do. You will want to put time and limitation on the application.
- ii. Zoning ordinance that would go thru the zoning process. Thru the Planning Commission and back to the Village for final approval.
 1. If they got a Provisional License from the Village, it would then go to the Planning Commission with a site plan and ask for special land use. This would involve a Public Hearing and notification to the people around the property where it will be located within at least three hundred feet. Having a public hearing on it. The Planning Commission would consider a special land use on the zoning provisions and the site plans associated with it. That's only if the Village is going to license that facility.
 2. Once site plan & special land use approved and occupancy permit, they could get a full license at that point in time and start operating. Plus, they also must be licensed with the State of Michigan. If they do not have a state license, then they cannot operate a Medical Facility.
 3. They are subject to inspection at any time by the Police Department. The Police do not need a search warrant to inspect them. The application also must provide the Village with access to security camera footage to make sure nothing is going on that shouldn't be going on.
- iii. License is good for one year. After one year they must come back to the Village Council and have their license renewed. There are penalties if they violate any terms, you can revoke their

license. You can take them to court and charge them with a municipal civil infraction, \$1,000.00 fine including attorney fees and enforced and administered by the Village and Police Chief and any other Village Officials. This is how the licensing works.

- iv. The Village gets to designate the type of facility and the number of facilities. The counterpart to that is the zoning part. This is Planning Commission driven. With regards to the text language, they would have to go to the Planning Commission. The Planning Commission would have to have a Public Hearing to recommend approval and then it would go the Village Council for final approval.
- v. Zoning standpoint, licensing says your ok to do this. Zoning says where can you do this and how will you operate your facility? There are some requirements with zoning.
 1. A grower, under state law can be in an agricultural district or industrial district. R. Thall wasn't sure if we had an agricultural district in our area. The application is set up for grower only industrial district. Which is the only place it can be under state law in the Village of Colon.
 2. Processors can be in the industrial or commercial districts.
 3. Provisional Centers can be in the industrial or commercial districts.
 4. Secure Transporter or Safety Compliance facilities which would be in the industrial or commercial districts.
- vi. Special land use standards that apply to each of the types of facilities.
 1. Growers, we have in the ordinance that they cannot grow outdoors. They will need to grow indoors. They will have to have odor control devices so there is no odor coming from the building. You could allow for outdoors, but it doesn't make sense unless you had agriculture land. The one thing we have in the ordinance is that the grower will need to control odor.
 2. Processing and Provisional facilities all have special terms of operation, what their facilities can look like, where they can be located. Location control.
 - a. Provisional Center cannot be located within 500 feet of private or public elementary, vocational, secondary schools, parks, churches, libraries. They also must maintain odor control in those types of facilities.
 3. When looking at the zoning ordinance, it is really lacking in a lot of ways. It's not the greatest thing to work with, R. Thall tried to incorporate this into the ordinance that we have in place right now. They will need to go thru the special land use approval and submit a site plan at the same time for approval.
 4. Once that happens, they will be instructed to get their occupancy permit and to come back to the Village and say they are ready for their license. This is kind of how it works. This is just medical, and it would be fairly easy to transform it to adult use, if you wanted to look at adult use.
- vii. The application fee for the licenses is \$5,000.00 per license. If you have multiple grows you would pay \$5,000.00 per grow license.
 1. If someone would go into the industrial property and wanted to build a building. They will want multiple grow license for that location. It would be \$5,000.00 for each license each year.
 2. This money can not be spent for general use but can be used for administration enforcement. Some of the money could go to the police department. If you have enough to justify you might get someone who would be considered your Marijuana

Administrator, you could provide some fund for that job. You can only cover enforcement and administration cost out of those application fees.

3. Use to be with medical there was an excise tax on sales from medical. When they started adult use, there was no more excise tax on sales from medical just adult use sales.
 4. If you allow for an adult provisioning center, for each one you would share on portion of the state excise tax. Which last year was about \$28,000.00, that went to each municipality for each provisional center. Those funds are not restricted. You can use those funds on anything.
- viii. S. Craun asked if the \$5,000.00 we would get for the licensing fee, we are strictly told how we can use those funds? R. Thall said correct.
- ix. S. Craun asked if M. Brinkert wanted to comment on this. M. Brinkert said that this is not going to be a money maker. It will not balance our budget, when we first started talking about this, the reason that he was in support for medical is because they had to go thru the special use permit. It gave more control and gave citizens a voice of what is going on in their neighborhood. E. LeBoeuf said that we are still using special land use and all of this because we still want the community's input on something like this. M Brinkert said that is why he was supportive of this. He likes that they did that. S. Craun asked M. Brinkert what the difference is now? You were supportive then and now you're saying it's not a money maker. M. Brinkert said that he said "it's not a money maker" so that the council know that the Village will not be profiting by this. Constantine saw dollar signs and they haven't reaped one bit of it. Its not balancing their budget, its not making their town a booming community. If you're relying on the marijuana sales to make us a better community, it will not. I supported the medical aspect of it to give people a choice and the reason M. Brinkert did was because of the special use permit.
- x. S. Craun asked if M. Brinkert knew how many medical facilities are in the area now. M. Brinkert said he did not know. When adult use became available most people went towards that. You could go there, and you didn't have to have a medical card. You see more people doing adult use because they don't have to go to the doctor and get a medical card. E. LeBoeuf said now they are getting them cheaper and most facilities he sees are both medical and adult use. The adult use is really where we get the money to spend that goes into the general fund. S. Craun asked if that was the \$28,000.00. R. Thall said it would vary year to year. It will go up and down. Its how much money people spend on marijuana. The tax goes into the State fund and then gets distributed out to the different Municipalities and counties. It's a percentage of what you allowed. E. LeBeouf asked if the first thing they did was pay \$20 million or \$60 million to Veteran PTSD research before excise tax went out? R. Thall said it's a lot. E. LeBeouf said he didn't know if it would be more or less this year because of more facilities going up. R. Thall said it is only for Provision Centers (located in commercial or industrial zoning) Some facilities want to grow, process, and sell all from the same facility. If they wanted to do this, they would have to have it in an industrial zone.
3. Zoning Ordinance for Medical Marijuana Facility-
- a. M. McManus asked if they were working on a new zoning map? E. LeBoeuf said that was correct. M. Manus said she is not seeing that except for this little one. E. LeBoeuf said that is it and they are still waiting for the county to come back. Waiting to get that from D. Kuhlman, but it has been sent to them what we are proposing, and we (the planning commission) are still plugging away on what those definitions of those specific zones. After working with D. Kuhlman on the drawing, that is probably what

it will look like in the end, or they will have us color this this color one parcel over this way. That drawing is probably how it will end up, 90% sure that is how it will be.

- b. E. LeBoeuf said that the text amendments to this, The Planning Commission (which is in the minute) would recommend that the text amendments go to Public Hearing. We, the Planning Commission, would like to send the zoning ordinance to Public Hearing to get this in front of the public. M. McManus asked when they would get a copy of the map. E. LeBoeuf said that they would be working off the map that exist now, with these changes but they believe that these changes would work well with the new ordinance, and they can transfer that. The public hearing concerning this zoning text amendment would be relative to the map that exist today. M. McManus asked if it was the one that she had and E. LeBoeuf said no it's not the one you have. M. McManus asked when are we going to have that one. E. LeBoeuf said we use to have one hanging up here. It's our new one that we have been working on. E. LeBoeuf asked the council if they were familiar with what the original zoning map looks like now? M. McManus said that we didn't need to go into detail now. She was wondering why we wouldn't approve the new zoning map before going ahead with Public Hearing. M. Malmborg asked if the zoning changed in the commercial areas? E. LeBoeuf said no not in the commercial or industrial areas. M. Malmborg said then those areas are staying the same? E. LeBoeuf said that is correct. L. Norton said wouldn't we want to see that on paper? M. McManus said the one she has it hard to distinguish between colors. E. LeBoeuf said our commercial and industrial are all west of town. There wouldn't be anything downtown, M-86 corridor. Any real business that would be in residential neighborhoods would be mixed use and we specifically left those, mixed used type of language out of the ordinance. We would like to get ahead of this to get these provisions in place. Instead of going ahead of nothing and having someone come in five – ten years down the road when none of us are here and going willy-nelly on everything and putting them wherever. From a planning commission zoning standpoint that is why we would like to get these text amendments moved to public hearing, put in front of the public. That way we have some control and provisions put in place. Whether the Village approves the medical marijuana ordinance or not, we would like to have the zoning provisions in place before anyone else comes along decides to write a marijuana ordinance. Even if we say no on our marijuana ordinance Marilyn, it doesn't mean that ten years down the road that someone else doesn't come in and pass one. That is why we are trying to get this ordinance in. S. Craun asked why we shouldn't see the updated map first? E. LeBoeuf said Its right in front of you or we can roll this one out. S. Craun – I thought you said there were changes being made. E. LeBoeuf – Not to the commercial area or industrial district. Those are not changing. That's all west of town, VanGuards, out by Village Market and things like that. None of the commercial or industrial districts are into that part. If you want, we can roll out the colored pencil map and point things out to you right now. I know that we sent a digital copy that should be in your email somewhere. S. Craun asked when E. LeBoeuf sent the email? E. LeBoeuf said he wasn't sure; they have been working on it for a while. He thought Fleis&VanderBrink made a big copy for them or maybe it was a little one. M. Malmborg said it was in the MasterPlan. E. LeBoeuf said it was the old map that is in the MasterPlan. E. LeBoeuf stated that the Planning Commission didn't intend on changing them.
- c. E. LeBoeuf said what they are doing with the map other than creating lake side zone because the setbacks are different for front yard and back yard setbacks, streamline those; put those in their own zone. Mixed use we want to allow people to have businesses down M-86 corridor. Historical we want to make ourselves available for grants downtown because we have historic buildings. Public utility places, we wanted to define those as well on the zoning map. With that map we want to fix bifurcated zones. That is where we have two zones running thru the same parcel. We tried to organize those into parcel-by-parcel districts opposed to someone running a highlighter thru the map.

- i. E. LeBoeuf used a resident as an example of a bifurcated zone. Half of their property was R2 general residential, and half was commercial. S. Craun asked if their property wasn't zone correctly. E. LeBoeuf said that was correct, it was not zoned correct.
- ii. S. Craun said if we are updating the zoning map for medical marijuana, why would we not take care of all the zoning issues in the Village and update it all at once. E. LeBoeuf said we are in the process of all that and we believe this language would fit into the new zoning ordinance that we are working on as well. We still have provisions for land use. Those will still exist in the new ordinance like the old ordinance. There are even stricter guidelines as far as special land use. The special land use in these particular text amendments is more well defined and stricter than anything else as far as special land use is concerned in our new ordinance or the old ordinance.
- iii. The one we are working on and the one that exist now, the guidelines set forth for special land use are stricter than these specific text amendments for marijuana facilities.
 - 1. E. Bell made a comment. He is on the county planning commission, so is Kathy Pangle and his only advice on this is to be as clear as possible on what your intentions are. Make sure your ordinances that you are going to change do not overlap and your boundaries don't conflict with other areas and make sure you have your public hearing, and all your information is right in line. When it is reviewed you will be sent an approval or a recommendation to readjust it. If you have doubt within yourselves, by the time it gets to the county there will be doubt without a doubt and you may have to rework your structure. Just be upfront do your homework, send it in and for the most part your approved and on your way. E. LeBoeuf said that the county should be seeing some of our stuff soon. D. Kuhlman said that he was sending stuff over. E. Bell said that he will get notification when it does. We have a meeting the last Wednesday of every month. E. LeBoeuf said OK.
- iv. S. Craun still has questions on the zoning map. She is trying to understand it. Making changes without seeing it. She knows that M. McManus has a copy. M. McManus said that she doesn't think that its complete. She doesn't think that Carpenters Addition is on there. E. LeBoeuf said that it was the little red subsection on the bottom. Some confusion on where Carpenters Addition is. Carpenters Addition is zoned. E. LeBeouf said that they did not go out there because that was outside of the Village. The Planning Commission used the county GIS to look at every individual parcel was. That is how they determined how it would be best zoned for the future. S. Craun said that Carpenters Addition is part of the Village. There are a couple of parcels that are part Village and part Township. E. LeBoeuf said all of Carpenters Addition is irrelevant to what they are doing because they are a R1 residential. It's not industrial and it is not commercial.
- v. E. LeBeouf would like to have these provisions in place from a planning commission standpoint before we write the new zoning ordinance. Have it in place for our current zoning ordinance. That is our goal to have these provision in place to have some restrictions on what someone can do if a medical marijuana ordinance for the Village did get voted in. We want to have some sort of safety there before a ordinance did get voted in.
- d. R. Kuhlmann asked E. LeBoeuf if he said commercial and industrial, isn't all downtown commercial? E. LeBoeuf said NO. R. Kuhlmann said what is it then? E. LeBoeuf said it is going to be a Historic District on the new map. The Planning Commission would consider it because it would be coming to them as a special land use permit. Looking toward the future we consider it. E. LeBoeuf said that if it was up to him, he would vote NO to approve the special land use permit. The Planning Commission is working on making that a different district. Some of downtown is commercial, some is residential, some of the

commercial and residential are on the same parcels and that's what we are trying to fix. Right now, it looks like someone took a highlighter and went commercial right down the map. We are fixing that. Everything outside of downtown historic, which is coming down M-86 to include Lamb Knit. Down the M-86 corridor would be mixed used and will not be allowed under special use permit.

- e. E. LeBoeuf made a motion to set a public hearing for the zoning text amendments for the ordinance to update the Village Zoning Ordinance for Medical Marijuana Uses. Seconded by M. Malmborg.
 - i. S. Craun asked if there was any further discussion on this? M. McManus would like to see the zoning map completed before we move forward on this. M. Malmborg said the zones aren't changing, those two zones aren't changing. E. LeBoeuf said if anything there will be less availability as R. Kuhlmann just asked. It's the commercial thing. All M-86 corridor that's marked commercial now would be fixed and not allow a facility to go there. It must be commercial or industrial.
- f. Roll Call Vote- M. McManus-No (not at this time), D. Delp-No (not at this time, it's confusing), M. Malmborg-Yes, E. LeBoeuf-Yes, J. Gross-Yes, L. Norton-No, S. Craun-No. Motion did not pass at this time.
 - i. E. LeBoeuf said it just a public hearing, you guys can vote it down later.

4. Schedule Public Hearing-

- a. E. LeBoeuf made a motion to set a date for the Public Hearing for The Ordinance to Authorize and Regulate the Establishment of Medical Marijuana Facilities.
 - i. S. Craun asked if we could do that without having zoning in place? E. LeBoeuf said it a public hearing. S. Craun said but if the public hearing for the zoning didn't pass. M. Malmborg said he didn't think this could take effect until we had a zoning in place. We can still pass this; it just cannot take effect without the zoning. He believes this would automatically go into effect once the zoning is passed.
 - 1. R. Thall said that if you didn't want to have a hearing on the general licensing ordinance, you would hold off on passage or you would put an effective date or effective upon passing of the zoning ordinance. You are not going to want licensing in place without zoning. S. Craun said we could also wait because we do not have a zoning in place.
- b. L. Norton made a motion to table the Schedule of a Public Hearing on Marijuana. Seconded by M. McManus. 6 yabs-1 nay. Motion passed

5. Posting of Clerk/Treasurer-

- a. We are posting it again. Not sure what happen with our candidate. S. Craun had tried several times to get into contact with her but has had no response. We are back to square one with that. M. Malmborg asked if this is posted on MML? M. Brinkert said he wasn't so sure that would be a good ideal because of the part-time of it. Much discussion on maybe getting a college student who may be interested in the position. S. Craun is going to look into this.

6. Recommendation-Retirement-J. Weinberg (sick time pay)

- a. Doing the personnel committee meeting. In the employee handbook Section 8.5-Retirement #3 Incentive for unused sick leave upon retirement after twenty (20) year of employment. An employee who has successfully completed twenty year or more will receive monetary reimbursement for unused sick leave at a rate of fifty percent (50%) of their current rate of hourly pay for seventy-five percent (75%) of unused sick hours. I understand this says 20 years, but J. Weinberg has given us 18 years. I honestly feel that J. Weinberg has went above and beyond, I don't think that 18 years should waiver the 20 years.
 - i. M. Malmborg wanted to know what the old handbook said. S. Craun said she honestly doesn't know. M. Malmborg was fine with this but for consideration that we change it. M. Brinkert said

that the old one states that employee is not entitled to payment of accrued sick time however, a retiree may receive compensation at the council discretion and that was approved in 2013.

- ii. S. Craun knows the new handbook has not been officially approved but it is something that some may have thought it's been approved, and we have been going by this for the most part. I really feel like in my opinion, M. Malmborg said he could ask for a copy before decided but I won't do that. S. Craun said a copy of what? M. Malmborg said of the approved handbook. S. Craun said you certainly can do that. M. Malmborg said he will take in good faith that this is going to be. E. LeBoeuf said we trust you know what you're doing. M. McManus said she is hoping our attorney will tell us if we know what we are doing.
 - iii. J. Weinberg asked for 160hrs, and the council feel that he deserves 75% of current sick time at a rate of 50% of his current rate of hourly pay.
- b. E. LeBoeuf made a motion to pay Jim 50% of his current rate of his hourly pay for 75% of his unused sick hours at the time of retirement. Seconded by D. Delp. Motion passed.

7. Recommendation- Jim Weinberg

- a. J. Weinberg recommends Matt Barrett for DPW Supervisor. He has been working diligently with Matt the last few years to prepare him to be in this situation. The personnel committee did meet with Matt and Matt would like the position. The Personnel Committee would like to recommend that we promote Matt to the position of DPW Supervisor.
 - i. We would need to discuss the rate of pay for this. Currently Matt is making \$17.54, however he does have his licenses and his CDL. I know in the handbook it says DPW Supervisor starts at \$18.00 per hour. S Craun feels that he does have a lot of responsibility on him, and he had been being groomed to take over this position. I don't think that forty-six cents (\$0.46) warrant all that. I think we should consider a higher pay.
 - ii. M. Malmborg said for transparency we should post it even if we are going to give it to Matt Barrett. S. Craun said that in the handbook it says. M. Malmborg said he knows that we don't have to post it and he is 100% in favor of Matt taking the position however in terms of transparency to at least post it so that we can come back and say well we posted it. We have this recommendation to have Matt take it over. E. LeBoeuf said that he agreed with M. Malmborg. It will be S. Craun getting all the calls on this. S. Craun said that she is fine with that. M. Malmborg said just trying to be transparent as possible with the public and be like this is what we have and S. Craun said that she thinks she is being transparent. The Personnel Committee has discussed this in length. It's like any of the rest of us, if there is a job opening in your position and your being groomed for a few years to take over. You would be offended if you were not offered that position.
 - iii. J. Weinberg said you pretty much know who you want and what you need to worry about is replacing Matt. I don't think that you should post both jobs at the same time. What you need to worry about is replacing Matt.
 - iv. M. Brinkert said when he was hired for Chief that he was hired from the ranks, there was no question about it. When they hired J. Weinberg for DPW Supervisor, they hired him right from the ranks. If Matt would have said No, then we should post. We have invested in Matt already. Transparency is one thing, but your wasting time. You know you're going to get Matt. Wasting time we don't have. You have leaf season and plow season coming up soon, its not good to your citizens and only one person with a CDL license. So as J. Weinberg said you need to get working on getting Matt position posted by the November meeting so you can approve someone then
 - v. S. Craun said that the Personnel Committee did speak to Matt in great length on what their expectation are for him and going forward for the Village. He was more then compliant with

anything and everything we suggested, and he also had some good ideas of his own. I feel like when you work hard to be where Matt is we should recognize that. E. LeBoeuf said that he agrees that we have spent a lot of money training him. He totally agrees that Matt should get the position. We definitely should get someone to fill his spot. He is probably going to want some help during leaf season.

- b. E. LeBoeuf asked what J. Weinberg rate of pay is. J. Weinberg said \$25.29. S. Craun said we have to keep in mind when we talk about J. Weinberg's pay (18 years of service), Matt has a lot of responsibility. I think we need to be fair with him. E. LeBoeuf said that he is moving into this position and things are not getting any cheaper and recommends that we bring him on at at least \$25.00 per hour.
 - i. M. Brinkert said hold on, I've been here 21 years and worked my tail off for this community and if you start him off at twenty-five cents less an hour than I make, you will be looking for a new Police Chief. That is not fair to me. 21 years, I have given up pay raises, paid more into my health insurance. Yes, we all know we need more money, but if you're not going to take care of the people who have given you the service, good luck.
 - ii. M. Barrett asked if he could say something. S. Craun said sure. M. Barrett said that \$24.00 is the Michigan average for a DPW Supervisor and \$22.00 is the medium pay. The medium bucket that it falls into is 20% in the middle is \$21.00 to \$23.00. \$25.00 and up is getting up into the bigger cities, he doesn't think that would be just or fair. He thinks with the position that hes in, if you go to Kalamazoo (population is a lot larger) they start out at \$19.00-\$20.00 with no license per hour. Vicksburg (3x our size) they post \$18.00 and after 6 months \$19.00. He thinks somewhere between \$21.00 and \$22.00 would be fair. S. Craun said that she agrees with him, she does not think that they should just bump him up to the DPW Supervisor starting rate of \$18.00. When we are considering it, we want to be fair and give you more than a forty-six-cent raise. Matt said that he didn't expect to be over paid. S. Craun said that they appreciated that. That when the personnel talked to him that you did not expect to make top dollar or what J. Weinberg was making. M. Barrett said he was just throwing that out there because he wasn't sure that they had.
 - 1. E. LeBoeuf said that he thought all the employees needed to make more. M. Brinkert said that he agreed but you can not put that burden on this community. They will go without. They love the Police Department but if you say you want to raise the millage for public safety, they will go without. E. LeBoeuf said WOW and M. Brinkert said yes, I know that for a fact.
- c. L. Norton made a motion to accept Matt Barrett as the new DPW Supervisor at a rate of pay at \$20.00 per hour and a raise at 6 months.
 - i. S. Craun asked if they thought \$20.00 is enough? E. LeBoeuf said that he thinks we should stay in that bucket range that M. Barrett was talking about. S. Craun asked M. Barrett what the bucket range was again. M. Barrett said between \$21.00 to \$23.00 per hour. \$22.00 is the medium. L. Norton said that she thinks at least for the first 6 months that the only pay him \$20.00 and in 6 months give him a raise.
 - 1. M. Barrett said I can go to Kalamazoo and make more without having any licenses and certifications. E. LeBoeuf said that we don't want to lose that experience or the money that we have spent on training you. J. Weinberg said that you want to be careful. E. LeBoeuf said that he is going to advocate for the top of the bucket and if M. Barrett said \$23.00 per hour, then that's what he thinks he should make.

2. S. Craun said if we do that then will we say it's a year raise then or are we going to give him one in 90 days? J. Weinberg said there is going to be another raise in April. L. Norton asked M. Barrett how long he had been here? His answer is 4 ½ years.
3. M. Barrett said that he already got his steps for the position he is in. If you're going to put in the medium pay, then he will not need a raise after that other than the cost-of-living raise.
 - a. E. LeBoeuf said that ZipRecruiter says that the pay for a DPW Supervisor in our area is a medium pay of \$20.77 to \$24.80.
 - ii. L. Norton said she would amend her motion. E. LeBoeuf said that her motion was not seconded so she could just make a whole new motion. L. Norton said someone else can make the motion.
- d. M. Malmberg made a motion to promote Matt Barrett as DPW Supervisor at a rate of \$22.00 per hour. Seconded by D. Delp.
 - i. M. McManus said she would agree more if it was \$21.00 per hour. She doesn't think it is fair to our current employees to start him out as supervisor for \$22.00 per hour.
 1. M. Brinkert said you will get a notice from him next budget year that I'm going to want a raise. M. McManus said exactly. E. LeBoeuf said I'm going to vote for it. M. Brinkert said that it has taken him 21 years. Nothing against Matt, he's doing a heck of a job but to put him within \$4.00 an hour from me after 5 years of service and I have giving you 21 years of service. Just be prepared.
 - ii. J. Weinberg said that he thinks \$20.00 to \$21.00 is fair. M. McManus agrees. She thinks \$20.00 even.
 1. If he threatens and you want to take the threat well? M. Barrett said he didn't threat. J. Weinberg said you did by saying you can go to Kalamazoo and get a job. J. Weinberg said he thinks \$20.00 to \$21.00 and \$21.00 is high. \$20.50 would be fair. M. Barrett said he would agree to \$20.50.
 - e. E. LeBoeuf said there is a motion on the table.
 - f. M. Malmberg said he wanted to amend his motion to promote Matt Barrett to DPW Supervisor at a rate of \$20.50 per hour. Seconded by E. LeBoeuf
 - i. E. LeBoeuf asked if they wanted to give him a raise in six months. The council said no he will be getting a cost-of-living raise in April. D. Delp said we don't know what that is. Everything else is doubling. E. LeBoeuf said cost-of-living not to exceed three percent.
 - g. Motion on the table by M. Malmberg seconded by E. LeBoeuf to promote Matt Barrett to DPW Supervisor at a rate of \$20.50 per hour. Roll Call: E. LeBoeuf-Yes, J. Gross-Yes, L. Norton-Yes, M. McManus-Yes, D. Delp-Yes, M. Malmberg-Yes, S. Craun-Yes. Motion passed.
8. DPW-Posting-
 - a. It has been posted. Hopefully we get some applications and resumes in for that.
 - i. M. Malmberg asked if there was a rate posted with it. S. Craun said it is not, but we do have a guideline. I'm assuming that if they have experience, they make a little more. Not sure we will get anyone with experience, right Jim?
 - ii. If they are coming with no experience, we would discuss this normal rate of pay. The Employee Handbook has them starting at \$12.80 per hour. There is a step program with the DPW.
 - iii. L. Norton asked if they get training for CDL here? J. Weinberg said that yes, they get the training here. The Village provides a truck and the learning. They get the booklet on their own and they pay for the CDL testing on their own. Ranges from \$100.00 to \$200.00. S. Craun asked how many times they can take the test. J. Weinberg said they can take it as many times as they need to. They just have to pay each time out of their pockets. S. Craun asked if the tests are done

locally, and J. Weinberg said No the closest one is in Battle Creek. They can go during business hours. It was also asked if it was a written and driving test. J. Weinberg said yes. If you pass one and not the other, do you have to take them both over. No, the written test is good for two years with a permit. You can take the driving test and pass half of that and just take the half you didn't pass over. E. LeBoeuf asked if that was for a CLD Class A and J. Weinberg said No, its for a CDL Class B.

- b. When we get applications Matt agreed to sit in on them and we would also like J. Weinberg's input as well.
- c. E. LeBoeuf said this time if resumes or applications are submitted

9. Quarantine Recommendation

- a. S. Craun asked if anyone wanted anything added to the Quarantine Guidelines?
- b. M. Malmborg asked if this came from the Health Department because they just updated their guidelines and S. Craun said yes.
- c. E LeBoeuf said that this is absolute bare minimum as of right now. He thinks we should have some sort of contact tracing. Because this is a public office, and we have different people coming in and out of the office frequently. If we had a contact tracing sheet then we have the opportunity and the availability to say "Ok, I came in and I was covid positive and I didn't know, I just got my test back, here are the people that where here that day" then we could let them know if they had been exposed. B. Farrand kind of have that already. E. LeBeouf would just like to see it on paper that we have contact tracing available. L. Norton said I'm sorry, but you will have people who refuse to sign it. E. LeBoeuf says that's fine, I said available. It doesn't mean you have to sign it. Nobody is forcing you to do anything Linda.
- d. S. Craun asked B. Farrand if she thought what they had was sufficient, are you comfortable with it? B. Farrand was going to ask if they wanted it posted on the website? S. Craun said yes. We will also have a contact tracing signing sheet which is a volunteer sign in sheet, so people know it exist.
- e. M. Malmborg made a motion to adopt this Quarantine Policy with the amended contact tracing added to it until the Health Department advises otherwise. Seconded by E. LeBoeuf. 6 yah and 1 nay. Motion passed.

10. CD-

- a. Working on the CD with Angela Vanderstraaten at Omni Community Credit Union. It should be done this week.

11. Budget Workshop-

- a. M. Malmborg brought up working on our budget instead of waiting until the last minute and scrambling. Do we have any dates? Do the supervisors have any dates or have been working on it. Here it's going to be. J. Weinberg said a suggestion was made that the Public Works work with the committees. So, the committee should get together and set a time and see if that works. S. Craun said that will work. We should do that soon because J. Weinberg is going to be gone soon. We will work that within the next week. See if we can come up with something.

New Business-

1. New Appointment to Planning Commission – Dave Senkewitz

- a. E. LeBoeuf said that the Planning Commission recommends that we appoint Dave Senkewitz and continues to stand by Nathan Clipfell.
 - i. S. Craun said the first on the table is for Dave Senkewitz.
- b. M. Malmborg made a motion to approve Dave Senkewitz as well Nathan Clipfell for Planning Commission. E. LeBoeuf quickly seconded it.

- i. S. Craun stated that Nathan was not put on the agenda to be discussed for a position. He was already voted down and was not added to the agenda tonight to be discussed on being put on the Planning Commission. E. LeBoeuf said there is motion on the table though. S. Craun said but the agenda was all accepted and approved for tonight. E. LeBoeuf said I know but it's not like we haven't made appointments that was not on the agenda before. S. Craun said that we could have added him at the very beginning if we were going to do that. At the beginning when I asked if there were any changes. We approved the agenda. J. Gross approved and D. Delp seconded it. E. LeBoeuf said that he wanted to make sure that he put that in his report anyways. There is a motion on the table. S. Craun said that it cannot include Nathan because he was not added to the agenda for tonight. E. LeBoeuf said yes, he can.
 - ii. L. Norton said that it has already been voted down. E. LeBoeuf said it doesn't mean anything. We can bring anything to the table and vote on it. S. Craun said that he wasn't added to the agenda. E. LeBoeuf said there is a motion on the table. J. Gross said that the motion might want to be reworded so that a person can get put on the Planning Commission or no one will be able to.
 - iii. S. Craun said New Business is new appointment to Planning Commission – Dave Senkewitz. Any future discussion on this. E. LeBoeuf said there is a motion on the table. S. Craun said that Nathan was not added to the agenda for tonight. E. LeBoeuf said there is motion on the floor. E. LeBoeuf said that he can pull out rules of procedure out and explain to you why we need to vote on this. S. Craun state once again that the first one after New Business is Appoint Dave Senkewitz to Planning Commission. E. LeBoeuf said yes and M. Malmborg proposed a slate. Its up to him if he wants to reword his motion. But as it stands Robert Rules of Order Rules of Procedure which we adopted by resolution. Unless he changes it, we have to vote on it. M. Malmborg said after speaking with the Planning Commission and with K. Kuhlmann, I stand by my motion. S. Craun said that we will go ahead and vote on it and come back to Dave if that one doesn't pass.
 - iv. R. Thall said that you can vote on this motion and if it fails, someone else can make another motion. S. Craun said that is what she was trying to get at. She thanked Rob Thall.
 - v. S. Craun asked M. Malmborg to represent his motion. E. LeBoeuf said he already did. S. Craun asked him to repeat it, so everyone understands.
- c. M. Malmborg made a motion to appoint Dave Senkewitz and Nathan Clipfell to the Planning Commission as recommended by the Planning Commission. Seconded by E. LeBoeuf.
1. Roll Call: M. McManus-No, D. Delp- He is my cousin. Any way I vote I will be in trouble. Abstain, M. Malmborg-Yes, E. LeBoeuf-Yes, J. Gross-No, L. Norton-No, S. Craun-No. Motion failed.
 2. E. LeBoeuf said you guys must really hate that kid. S. Craun said that was uncalled for to make a statement like that. E. LeBoeuf said I'm sorry it just doesn't seem like you guys like him that much. S. Craun said again that it is uncalled for to make a statement like that.
- d. M. McManus made a motion to appoint Dave Senkewitz to the Planning Commission. Seconded by L. Norton.
1. Roll Call: J. Gross-Yes, E. LeBoeuf-Yes as Planning Commission recommended, M. Malmborg-Yes, D. Delp-Yes, M. McManus-Yes, L. Norton-Yes, S. Craun-Yes. Motion passed.
 2. S. Craun welcomed Dave Senkewitz to the Planning Commission.
2. Shawn Wayne – Leasing space on Colon Village Water Tower

- a. Shawn Wayne (Wisp) addressed the council about putting a dish on the water tower to transmit single for worldwide Wi-Fi.
 - i. M. Malmborg asked if they have these on other municipality water towers? Shawn said yes, currently they have one on Athens water tower. Athens is the only municipality. We do have them in Kalamazoo County, Calhoun County, Branch County and St. Joseph County.
 - ii. M. Malmborg asked if it was like Starlink? Shawn said no Starlink uses a lower satellite system but still uses frequency and is wireless. Wireless being media and fiber being another media would be using. It just a different frequency really. Similar technology just a lot further away.
 - iii. Wisp has an agreement in place with the Village of Athens, that they would offer free public Wi-Fi in the park and any other professional services that the municipality in the serving area may need. Fire Department, Police, DPW Barn that our company could offer in exchange for the lease of the water tower. The average price for Wisp when there is a price put to it is about \$200.00 to be up there.
 - iv. E. LeBoeuf asked what the transfer speed was. Shawn said their highest plan is 59. That is residential. They have some customers are at 250mb and that is a back up server for them. It really depends on what your application is.
 - v. J. Weinberg asked what goes on the tower and how often do you have to access it? Shawn said they do not have to access the water tower very often. They have their equipment in the DPW office. The only thing they put up on the tower is cable unit, when they die, they go up and replace them.
 - vi. M. Brinkert asked how is it attached, does it travel thru our water tower and mess with our circuit boards? Mendon had an issue with rural communications when lightning hit one of their antennas and it messes up the circuit boards inside their water tower because it was not grounded properly, or something wasn't done correctly. Shawn said he was sure it wasn't done correctly and that why they protect themselves and make sure they do it correctly.
 - vii. More discussion about the equipment and how it would be attached to the railing of the water tower.
 - viii. M. McManus asked why they wanted to move from the water tower it is on now. Shawn said that they are concerned about the future of that tower and want to get ahead of the curve. There have been no issues with the water tower that it is on right now.

3. Bank Statements/Credit Cards-

- a. S. Craun said we have been waiting for a Clerk/Treasurer before removing Kurt from the banking statements and add someone else. That seems to be a lot slower process then we had hope. S. Craun wants to go ahead get the bank accounts updated and remove Kurt Kuhlmann and add Linda Norton, if she is willing to do it because she does live in town and make it up to the office whenever the girls need a check signed. M. McManus and S. Craun are on it now. S. Craun works out of town and cannot always sign checks when needed. All checks need two signatures. If something comes up one of the girls in the office have to run them over to me to sign. It would be more convenient if we had someone in town if something came up.
 - i. Also, Kurt Kuhlmann opened the credit card account. There are four credit cards for the village. They will all have to be redone. M. Malmborg asked if we hire a Clerk/Treasurer in the next two months would we have to redo everything again. S. Craun said no we do not have to put the Clerk/Treasurer on the accounts if L. Norton is willing to be a signer. M. Malmborg asked about the credit cards. S. Craun said that a Clerk/Treasurer really doesn't need a card and that she didn't even need a card. If she needs something ordered she can ask B. Farrand to do it.

- ii. S. Craun would like a motion to remove Kurt Kuhlmann from the Bank Statements and add Linda Norton and keep Marilyn McManus and myself on them. As far as the credit cards, we need to remove Kurt Kuhlmann and not add anyone to that.
 - iii. M. Brinkert said that he thought the bank will require us to have a resolution. S. Craun said they just see the minutes? M. Brinkert said I don't think so. That he thought we went through this a while ago. If they do at least it will be on the minutes, but you may need a resolution.
 - iv. R. Thall said some banks will want a banking resolution and some will take the motion in the minutes. Also, in your minutes you can do it as a resolution. You can say I resolve "that" and seconded and do a roll call vote. Then there will be an actual resolution in your minutes. That will probably be the best way to do it.
 - v. M. Malmborg asked if we should do it in two motions.
 - b. M. Malmborg made a motion to remove Kurt Kuhlmann from the bank statement and add L. Norton to the bank statement also to make her a signer on the checks. Seconded by E. LeBoeuf. Motion passed
 - c. M. Malmborg – The Village resolve to remove Kurt Kuhlmann from the Village Credit Cards. Seconded by L. Norton.
 - i. Roll Call: J. Gross-Yes, E. LeBoeuf-Yes. M. Malmborg-Yes, D. Delp-Yes, M. McManus-Yes, L. Norton-Yes, S. Craun-Yes. Motion Passed
- 4. Zoom Renewal-
 - a. B. Farrand said that we have been paying for Zoom even though we are meeting in person. E. LeBoeuf said that it would of came in handy a few times. If we need to have a zoom meeting, we can always use a free version of it. B. Farrand said that she thought if there was under a certain number that you can Zoom for free. M. Malmborg said his classroom is free. E. LeBoeuf said he thinks Kurt went with zoom so that he could record the meetings. M. Malmborg said you can record for free also.
 - i. Zoom has been cancelled.
- 5. Tree Damage – 521 Romine St
 - a. S. Craun said that we addressed this in the blight report.
- 6. Crushed Concrete – J. Weinberg
 - a. S. Craun said this we addressed this in J. Weinberg's monthly report.
- 7. Nystrom's Excavating -Over Hours-
 - a. S. Craun said she put this in here for informational purpose. B. Farrand state that Fisher also went over his hours. S. Craun said it had to be done.
 - b. S. Craun and B. Farrand are working on the Section 19 Declaration of Emergency to try and recoup some of those funds.
 - c. S. Craun said to J. Weinberg that she did notice some limbs down on Maple St. J. Weinberg said that he put them there and he would be picking them up. J. Gross said there is also limbs on John St. J. Weinberg said he will be picking these up before they start picking up leaves.
 - d. L. Norton told J. Weinberg that when going down Canal St toward the Public Access, that Stop sign at the corner you cannot see it. Trees are in the way. J. Weinberg said that he would take care of it. M. Malmborg said that several people have talked to him about signs. There was a couple of signs that you cannot see. L. Norton said that the trees up town need to be trimmed because people cannot see the name of the stores. J. Weinberg said those are Garden Club Trees. Tell Garden Club about those.

Public Comment—

Ed Bell congratulated Matt on the Promotion. Your replacement will be posted and well see if we can get some qualified candidates. I would like to see our Police Chief stays in our town. Police Chiefs are hard to find,

especially good ones. We do not want any dissatisfied employees that we have to depend on in the middle of the night or in the middle of a snowstorm. We want to pay attention. I know we have a budget. But we still want to maintain, by the way the office gals too. I make contact with the Police Chief almost every day and I'm down here at the office asking questions. I know I can be a pain in the butt, but we have to pay attention to our employees. We need to pay for our good help, and we need to voice our opinions and let people know.

S. Craun said thank you Mr. Bell.

Correspondences—

No Correspondence

Adjournment – M. Malmborg made motion to adjourn. Seconded by D. Delp The meeting adjourned at 9:45pm.

Respectfully submitted,

Billi Farrand